

AGENDA NOTES
COUNCIL MEETING
MONDAY, NOVEMBER 21, 2016

**** Please note the format for approval of simple and routine items (“I.E”) under the consent agenda. The Council may remove any particular item from this consideration and place it elsewhere on this agenda for separate review and deliberation.**

I. CONSENT AGENDA: RESOLUTION #16-143

- A. Agenda & Revisions
- B. Receipts & Claims – (*Copies of this information will be provided under a separate cover when available*).
- C. Minutes
- D. Licenses & Permits - Casey’s Class “B” Native Wine Permit
- E. **Other Items** * - AFSCME Collective Bargaining Agreement Approval; F.Y. ’17-’18 Annual Appropriations Approval & Authorization; Ord. #784 – “Stop-Speed Limit-No Parking” – Timbers’ Edge 1st Addition Subdivision – 2nd Reading, Waiving the 3rd, and Adopting; Receipt & Acknowledgement of P&Z Rec #16-10 (Comp Plan Update & Amendments); LCFD Grant Award (Alliance Pipeline) Receipt Acceptance (Only) ; - (**See page #2 below for additional details and references on the above-listed items, if any**).
- F. Bits & Pieces – December 2016

PUBLIC APPEARANCES

MAYOR’S REPORT

IV. COUNCIL REPORTS:

A. FINANCES, ECON. DEV., STRATEGIC PLANS, I.T., CHAMBER - DENNIS GERARD

1. **Res. #16 - - Additional Expenditure and Line Item Transfer Authorization – Rec Weight Room HVAC – F.Y. ’16-’17** - This matter was previously discussed at the November 7th C.O.W. meeting. As you will recall there were a number of procedural questions involved in this matter and some confusion on the source of the additional funding. To clarify, this is a simple line-item transfer and expenditure authorization matter. The needed funds will come from within the existing Rec Center (#440) Department funds, (AND NOT THE PARKS & REC COMMISSION FUNDS). The proposed line item transfer for the HVAC item (\$3,448) would be from line #001-440-6514 to #001-440-6550. (Some of the amount (\$5,000) in the line #001-440-6514 was/is intended for heater work/replacement in the Rec Center itself and would be shifted for that same use to the weight room unit expenditure.) At this time it is not expected that there will be a need for additional funds to be added to this department’s total expenditure authorization for F.Y. ’16-’17. A simple resolution is all that will be needed tonight to approve this matter (albeit after-the-fact) as presented.
2. **Res. #16 - - Group Insurance Program “Third Party Administrator” (TPA) and FSA Program Administrator (TASC)** – With the completion of the Union negotiations and with the finalization of the specific, new, group insurance provisions, a simple resolution is all that will be needed tonight to now officially; 1) designate “Group Services, Inc.” (GSI), **the City’s current group insurance agent/representative**, as the City’s “**third party administrator**” (TPA). With this designation, GSI would (as of January 1, 2017) handle all of the City’s group insurance processing and claims administration (through the current carrier, “Wellmark BC/BS of Iowa”), (which is now largely being done in-house). These services will cost approximately \$3,500 per year and are based upon a “per employee” monthly fee; and, 2) designate “Total Administrative Services Corporation” (TASC) out of Madison, WI, (acting through GSI) as the firm to administer the “Flex Plan” established in the contracts. These services will cost approximately \$2,500 per year and are also based upon a “per employee” monthly fee. These services and the associated fees were investigated, solicited, and reviewed during the Union negotiations held over the past six (6) or so months. These services as well will begin as of January 1, 2017.

B. P&Z - B.O.A., STREETS, UTILITIES (SW & GARB) & PWD LIAISON – JOHN SMITH

1. **Res. #16 - - Building Permit Issuance Authorization – Silverthorne Homes (5th & Dodge Streets)** – As you may recall this matter has been discussed to varying degrees and in various conceptual configurations in the recent past. Attached you will find a diagram of the location (SE corner of the intersection of Dodge & 6th Streets) where Silverthorne Homes is requesting permission for a building permit to be issued pursuant to the provisions allowed within Article V of the City’s Subdivision Ordinance. A simple resolution is all that will be needed tonight to consider this request to issue a building permit **subject to** additional information being provided by Silverthorne showing that the proposed building location parcel qualifies for the definition of a “lot of record” (parceled –off prior to 1961). **See page #3**).

C. **TOURISM BRD & CIVIC GROUPS & DOWNTOWN BUSINESS LIAISON – BARRY LONG**

D. **PARKS & REC COMM. & LIBRARY LIAISON – RYAN SALVADOR**

1. **Res. #16 - - Appointment of “Rec Center Director’s” Position** – The P&R Commission has recommended that Mr. Bob Haessler be appointed to a volunteer, “Rec Center Director’s” position to help the Commission with the day-to-day oversight and administration of the operations of the Rec Center. Councilman Salvador may have more on this matter tonight. A simple resolution is all that will be needed tonight to consider this matter.

E. **MAYOR PRO-TEM: PUBLIC SAFETY & PVCSD LIAISON – JASON WENTLAND**

CONSENT AGENDA ITEMS (I.E. ABOVE)

1. **Res. #16 - - AFSCME Collective Bargaining Agreement Approval** - A copy of this proposed agreement (42 pages+/-) as discussed has been previously provided (via email and hard copy) under a separate cover for your use and review. A simple resolution is all that will be needed tonight to finally approve this matter. The contract as proposed has now finally been ratified by the AFSCME Union.
2. **Receipt & Acknowledgement of P&Z Rec #16-10 (Comp Plan Update & Amendments)** – Copies of this recommendation have been previously provided via email.

