

LECLAIRE COMMITTEE MEMBERSHIP CONSIDERATION POLICIES

1. Any and/or all appointments and/or re-appointments shall be made by the City Council at their sole discretion. The preceding statement notwithstanding, the City Council will usually not consider any appointments and/or re-appointments until having received a recommendation, (as specified in #4 below), from the affected committee.
2. The City runs a standard monthly article in every issue of Bit & Pieces looking for volunteers to submit applications to create a "pool" of applicants to be considered for membership on the various City committees.
3. Any and all membership applications received will be immediately copied to the City Council and those applications that list a specific committee interest(s) will be immediately copied to the appropriate committee chairs for their respective committee's review, comments, and recommendation.
4. Approximately one (1) month prior to a member's expiration date or the anticipated filling of any vacancy on a committee, (as shown on the attached sheet), the committee chair will contact the City, in writing, with the committee's recommendation for filling the existing or pending vacancy.
5. All committee appointments or re-appointments will be reviewed and discussed by the City Council at least once at a Committee-of-the-Whole meeting prior to the regular City Council meeting where the appointment or re-appointment is to be formally considered by the City Council.
6. Formal consideration of appointments and/or re-appointments by the City Council will take place at the regular Council meeting closest to and preceding the appointment or re-appointment date. Further, appointments and/or re-appointments will be considered as separate Council agenda items under the respective Council members' areas as opposed to being considered generally under the consent calendar.
7. All appointments or re-appointments will be for the term(s) listed for each respective committee and will commence as of 12:00 a.m. on the expiration date as shown or will commence as of 12:01 a.m. on the day following the formal consideration by the City Council in the case of newly created and previously unfilled appointments.
8. Any person wishing to be considered for service on any City committee must fill out and timely submit to the City a completed, written, application form supplied by the City.

CITY OF LECLAIRE COMMITTEE/BOARD MEMBERSHIP APPLICATION

(PLEASE TYPE OR PRINT ALL RESPONSES IN BLACK INK ONLY)

NAME: _____ MAILING ADDRESS: _____

PHONE #: _____ SEX: MALE _____ FEMALE _____ (CHECK ONE)

DO YOU LIVE WITHIN THE CITY LIMITS? _____ E-MAIL ADDRESS? _____

WHAT AGE GROUPING DO YOU REPRESENT? (CHECK ONE) 18-30 _____ 31-50 _____ 51+ _____

PRESENT OCCUPATION: _____ DO YOU PAY LECLAIRE CITY TAXES? _____

HAVE YOU EVER BEEN ARRESTED FOR AND/OR CONVICTED OF A FELONY CHARGE? _____ YES _____ NO

LAST YEAR OF FORMAL EDUCATION ATTAINED: (CIRCLE) 8 9 10 11 12 13 14 15 16 OTHER

IF YOU ARE A COLLEGE GRADUATE, WHAT IS YOUR DEGREE DESIGNATION: _____

PLEASE LIST OTHER AREAS OF EXPERIENCE, SKILLS, OR QUALIFICATIONS THAT YOU FEEL WE SHOULD KNOW ABOUT THAT WILL ASSIST US IN OUR SELECTION PROCESS:

HAVE YOU EVER SERVED ON A LECLAIRE CITY COMMITTEE OR BOARD IN THE PAST? _____ YES _____ NO

(If "YES" please specify which one(s) and when) _____

PLEASE CHECK WHICHEVER CITY COMMITTEE(S) OR BOARD(S) THAT YOU MAY BE INTERESTED IN SERVING ON:

PLANNING & ZONING COMMISSION _____ BOARD OF ADJUSTMENT _____ PARK BOARD _____

LEVEE BOARD _____ RECREATION BOARD _____ LIBRARY BOARD _____ TOURISM _____

NO PREFERENCE _____

(APPLICANT'S SIGNATURE)

(DATE)

(FOR CITY USE ONLY)

DATE RECEIVED: _____ DISTRIBUTED: _____ INITIALS: _____
MAYOR & CITY COUNCIL COMMITTEE/BOARD CHAIR