



CITY OF LECLAIRE, IOWA

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LECLAIRE PARKS & RECREATION COMMISSION AGENDA Wednesday, August 20th, 2023 6:00 PM at City Hall Conference Room

The Agenda is as follows:

- Roll Call
- Visitors
-
- Administrative:
 1. Great Places
 2. Cody's Hunt
 3. RFP
- Recreational Facilities Update
 1. Huckleberry Park
 - A. Soccer
 - B. Concessions
 - C. Shoe Trade
 2. Recreation Center/Baseball Field
 1. Field Update
 2. Usage Update
- Upcoming Programs
 1. Soccer
 2. Football
 3. Movie in the Park
 4. Program Booklet
- New Business
- Adjournment

Title VI Notice to the Public

It is the policy of the City of LeClaire to assure full compliance with Title VI of the Civil Rights Act of 1964 related statutes and regulation provide that no person shall on the basis of race, color, national origin, gender, age or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity conducted by the City. Any person who believes that they are being denied participation in a project, being denied benefits of a program, or otherwise being discriminated against because of race, color, national origin, gender, age, or disability, may contact the City Administrator for the City of LeClaire at (563)-289-6004.



LECLAIRE PARKS & RECREATION COMMISSION AGENDA
Wednesday, July 19th, 2023 6:00
PM at Huckleberry Park

The Minutes are as follows:

- Roll Call-Heather, Michelle, Tim, Tom, Maggie, Greg, Tonia
- Visitors
- Approving 6/7/23 Minutes-
- Administrative:
 1. RFP Update: Heath, Greg, and Dennis will be conducting interviews for the RFPs, the week of August 7th.
 2. Cody's Hunt- Greg supplied photos of a possible trail. There was a unanimous vote to bring the trail idea to council.
 3. August Replacements- Tim will see if he would like to stay on the board. Bob is no longer on the board.
 4. Table Acquisition- McDonalds donated table for Huckleberry Park, with help from Bob.
- Recreational Facilities Update
 1. Huckleberry Park
 1. Painting: The fields will be painted more often by Public Works, from suggestions from the Spring, for soccer season.
 2. New Goals: Tom is going to help choose goals for the season.
 3. REAP Grant- Greg is applying for a grant to clean up and add signage to Boy Scout Trail at Huckleberry.
 2. Vet's Plex
 1. Field Renovation- The fields are due to be renovated, and bids will start in September.
- Upcoming Programs
 1. Soccer- Registration is open, and the numbers look good.
 2. Party in the Park- The numbers keep improving, with another party in August.
 3. Football- Registration is slow, but we hope to improve.
- New Business
- Adjournment-Heather motions, Tom approves.

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BUDGET REPORT
CALENDAR 8/2023, FISCAL 2/2024

PCT OF FISCAL YTD 16.6%

| ACCOUNT NUMBER | ACCOUNT TITLE | TOTAL BUDGET | YTD RECD/EXPD | YTD ENCUMBERED | YTD RECD/EXPD | YTD BALANCE | % RECD/EXPD |
|----------------|---------------------------|--------------|---------------|----------------|---------------|-------------|-------------|
| 001-430-4550 | SPORTS PROGRAM FEES-PARKS | 22,580.00 | 7,215.00 | | 7,215.00 | 15,365.00 | 31.95 |
| 001-430-4551 | NON-SPORT PROGRAM FEES-PA | 7,000.00 | | | | 7,000.00 | |
| 001-430-4705 | CONTRIBUTIONS - PRIVATE | 7,800.00 | 2,080.00 | | 2,080.00 | 5,720.00 | 26.67 |
| 001-430-4710 | REIMBURSEMENTS-PARKS | 300.00 | | | | 300.00 | |
| 001-430-6010 | SALARIES-PARKS | 39,109.00 | 6,487.40 | | 6,487.40 | 32,621.60 | 16.59 |
| 001-430-6061 | SPECIAL PAY - LONGEVITY | 120.00 | | | | 120.00 | |
| 001-430-6150 | GROUP INSURANCE-PARKS | 5,171.00 | 1,436.94 | | 1,436.94 | 3,734.06 | 27.79 |
| 001-430-6210 | ASSOCIATION DUES-PARKS | 730.00 | | | | 730.00 | |
| 001-430-6230 | TRAINING | 1,500.00 | | | | 1,500.00 | |
| 001-430-6350 | OPERATIONAL EQUIPMENT REP | 500.00 | | | | 500.00 | |
| 001-430-6371 | ELECTRIC/GAS EXPENSE | 300.00 | 66.87 | | 66.87 | 233.13 | 22.29 |
| 001-430-6373 | TELECOM-PARKS | 240.00 | 19.86 | | 19.86 | 220.14 | 8.28 |
| 001-430-6374 | WATER/SEWER EXPENSE | 250.00 | 58.44 | | 58.44 | 191.56 | 23.38 |
| 001-430-6408 | INSURANCE PARKS | 1,693.00 | 1,768.36 | | 1,768.36 | 75.36- | 104.45 |
| 001-430-6415 | RENTS/LEASES-EQUIP/VEHICL | 3,900.00 | 501.34 | | 501.34 | 3,398.66 | 12.85 |
| 001-430-6419 | TCHNLGY SVCS-PARKS | 10,000.00 | | | | 10,000.00 | |
| 001-430-6499 | OTR CNTRTL SVC-PARKS | 6,800.00 | 637.09 | | 637.09 | 6,162.91 | 9.37 |
| 001-430-6506 | OFC SUPLS-PARKS | 100.00 | | | | 100.00 | |
| 001-430-6507 | OPERATING SUPPLIES | 1,500.00 | | | | 1,500.00 | |
| 001-430-6508 | POST/SHIP-PARKS | 150.00 | | | | 150.00 | |
| 001-430-6509 | SIGNS/POSTS | 500.00 | | | | 500.00 | |
| 001-430-6511 | PROTECTIVE EQUIPMENT | 150.00 | | | | 150.00 | |
| 001-430-6514 | BUILDINGS/GROUNDS SUPPLIE | 7,500.00 | 401.85 | | 401.85 | 7,098.15 | 5.36 |
| 001-430-6516 | FUEL | 1,100.00 | 136.47 | | 136.47 | 963.53 | 12.41 |
| 001-430-6520 | PROGRAM SUPPLIES | 18,250.00 | 88.00 | | 88.00 | 18,162.00 | .48 |
| 001-430-6730 | LAND | 52,500.00 | | | | 52,500.00 | |
| 001-430-6799 | OTHER CAPITAL OUTLAY | | 810.53- | | 810.53- | 810.53 | |
| | DIFFERENCE | 114,383.00- | 1,497.09- | | 1,497.09- | 112,885.91- | 1.31 |
| | PROOF | 114,383.00- | 1,497.09- | | 1,497.09- | 112,885.91- | 1.31 |

Iowa Great Places Program Outline

Mission:

The Iowa Great Places program seeks to advance the State of Iowa's goals for growth and economic prosperity by cultivating the unique and authentic qualities of Iowa neighborhoods, districts, communities and regions to make them great places to live, work and visit.

City Responsibility as Applicant for Great Places:

- Maintain designation
- Designate active board/committee with clear objectives and plans
- Document current progress, achievements, strategic priorities in existing plans
- Describe future commitment to network local/regional organizations

Key Plan Elements:

Applicant Profile

Describe designated board/committee that will work with clearly defined objectives and realistic work plans to implement the plan.

Describe city's strong record of progress/relevant projects including before and after photographs.

Describe existing priorities/commitments City has developed

Community Character Description

Identify existing artistic, cultural and historic character

Describe current diverse citizen involvement

Describe desire for strengthening local assets across core program areas including:

- Arts and Culture
- Architecture
- Diversity
- Entrepreneurial incentive for business development
- Historic Fabric
- Housing Options
- Natural Environment
- Other Amenities

Visioning Process Elements

The visioning process should create a vision plan supported by multiple broad and diverse public/private partners that includes:

- Clearly defined physical boundaries
- Description of shared vision including cultural assets
- Identified goals that advance quality of life
- Identified strategies to achieve the goals/vision that involve significant partnerships and collaboration,
- Demonstrated understanding of Iowa Great Places initiative through high participation

Vision Plan Document Expectations:

Clear, concise, well organized written document

Holistic vision plan that:

- Exemplifies innovation
- Fosters sense of identity
- Cultivates unique/authentic cultural qualities
- Demonstrates ability to transform/enhance vitality and quality of life

Provides strong supporting materials - plans, drawings, cost estimates, preliminary engineering reports, etc.

Vision Plan Implementation:

Develop strong implementation objectives and a well-defined timeline of actionable activities that includes:

- Actively participate in the Iowa Creative Places Network by attending relevant meetings, events or professional development opportunities over the ten year designation period.
- Serve as mentors for new or potential designees, as requested.
- Complete a re-designation process every ten years, identifying new projects for potential endorsement and funding.
- Complete an annual report at the end of each calendar year.

Vision Plan Partners:

City of LeClaire
LeClaire Chamber of Commerce
Visit LeClaire
Pleasant Valley Schools
City of Princeton
City of Bettendorf Planning
Quad City Arts
Others

Scott County Planning
Scott Conservation
Bi-State Regional Commission
Visit Quad Cities
Scott County Historical Society
Rock Island District Corp of Engineers
Village of Port Byron
LeClaire Marketing Alliance

Define the roles and responsibilities of the partners and how they will enhance the objectives of the plan.

Vision Plan Evaluation:

Develop strong qualitative and quantitative measures to analyze progress toward goals and implementation of objectives.

CITY OF LECLAIRE VISIONING SUGGESTIONS

Recreation

- Trails
 - Greenway Trail along Silver Creek
 - Extension to Princeton
 - Extension up Wisconsin St. to Jr High Segment
 - Trailhead Markers
 - I-80 Bridge Trail
 - Trail Programming/Challenge/Events
 - Wetland/Pollinator Walkway
 - Enhance Nature Trail at Huckleberry Park
 - Collaborate with School District on Nature Trail
- Rail Cam/Train Watching Platform
- Baseball/Soccer Field Expansion
- Campground
- Nature Play Park
- Swimming Pool/Splash Pad
- Outdoor Performance Space
- Community Center Rehab
- Scenic Overlook
- Bison Bridge

History

- Historic Walking Tours
 - Buffalo Bill
 - Pilot House Tours
- Architectural Building Descriptions and or Markers for Buildings with QR Codes Explaining History
- Statue of Historic Figure
 - Ex. Riverboat Captain
- Green Tree Monument Restoration
- Renovation/Cleanup of Veteran's Memorial
- Expand Buffalo Bill Book

Beautification/Landscaping

- Hanging Baskets/Planters
- Flags
- Interactive Art/Murals/Public Art
- Buffalo Statues (like Chicago Cows, etc.)
- Lighting in Trees

Marketing/Tourism/Events

- Emphasize Proximity to QC
- Large City Welcome/Entry Sign
- Advocate for Christmas Train to Stop
- Tugfest Viewing/Barge Viewing Area
- Marketing to River Cruises
- Marketing to Weddings
- Children's Event on River with Conservation Education
- Farmer's Market

Infrastructure/Transportation

- Encourage Riverfront Use/Foot Traffic
- Safe Crossing of Cody Rd Downtown
- Marina Project including Riverfront Shelter
- Street/Sidewalk Improvements further North
- Public Transit/Connectivity/Tourist Shuttle/Trolley
 - Rides to Transport Cruise Passengers to LeClaire and Back
 - Channel cat
- EV Charging Stations
- Expand Parking
 - Especially near Celebration Center
 - Better Parking Signage
- Quiet Zone for Railroad
- More Public Restrooms on North End of Downtown

Business

- Attract More Restaurants
 - Family Restaurants
- Light Industrial Park/Technology Park
- Outdoor Outfitters for River
- Integrate Riverfront Development with Iowa Quad Cities Riverfront

CITY OF LECLAIRE STRENGTHS

GENERAL PLACE

- Mississippi River/River Access
- Location - Hwy. 67/Great River Road, I-80, QC Area
- Quaint/Historic Architecture
- Changing Seasons
- Eagles/Pelicans/Nature
- Housing and Development
- Beautiful Gardens/Seating
- Schools, Churches
- Modern Library
- Modern City Hall
- Nearby Attractions (ex. Proximity to Campgrounds/Lost Grove Lake/TBK/Lock & Dam 14)
- Trending Away from Malls
- Banks/ATMs
- Grocery Store
- Medical Offices –Physicians/Dentists/ Optometrists/Chiropractors
- Low Crime
- Walkability in Business District
- Historic Architecture/Placemaking
- Parks & Recreation
- Recent Park Improvements/Pickleball Courts
- Dog Park
- Highly Rated School District

BUSINESS/ATTRACTIONS

- Downtown Business District
- Riverboat Twilight
- Celebration Belle Riverboat
- LeClaire Information Center
- Birthplace of Buffalo Bill
- Buffalo Bill Museum/Lone Star Steamer /Great River Road Interpretive Center
- American Pickers/Antique Archaeology
- Scott County Freedom Rock
- Firefighter Memorial with 9-11 Remnant
- Marinas
- Banquet Facilities - Holiday Inn Express, Comfort Inn, Civic Center, Celebration Center
- New Businesses
- Investment in Properties/Business/Retail Opportunities
- Interesting Buildings for Development
- Business Diversity/Unique Shops
- Restaurants/Breakfast Restaurants/Coffee Shop
- Distillery/Wineries/Brewery
- Hotels/B&B/Airbnb/Guest Housing/etc.
- Golf Course
- Tugfest
- Antique Shopping
- Food Truck Friday
- Pilot's Guide
- Parks & Recreation
- Pet-Friendly Downtown and Stores

PROGRAMMING/MARKETING

- Cooperative Marketing Efforts – Signage/Brochures/Website/DOT Attraction Sign/Buffalo Bill Book
- Festivals/Events
- Live Music, Comedians, Local Artists
- Trivia, BINGO, Euchre Fundraising Tournaments, Etc.
- Movies in the Park
- Downtown Sound System
- Chamber Newsletter
- Great River Road Signage
- LeClaire Tourism Board and Partnership with VQC
- QC Times Rating “Best Place to Bring Out-of-Town Guests”
- Travel Iowa Awards – Best Restaurant/Crane & Pelican, Best Community, Best Shopping District
- “Best Christmas Event on Mississippi River”
- Larger Market/Marketing Budget
- Tourism is Primary Industry in LeClaire/City Support
- Open ALL year/Open on Sunday
- First Friday Monthly Event
- New Trees/Lighting
- LeClaire Known Internationally
- Facebook/Social Media Posts/Shares
- Positive Reputation
- Open to New Events
- Cultural Entertainment Designation
- Comprehensive Plan/Phase II/MRT(bike path) Plan/Marina District Plan
- Rated #1 Visitor Experience in QC in 2020
- Good Relationship with State of IA

PEOPLE

- Friendly People/Midwest Hospitality/Iowa Nice
- Positive Spirit
- New People/Ideas
- Great Volunteers/Organizations
- Good Leaders
- Police and Fire Departments
- Growth/Expanding/Young Families
- Business Owners Live in Town
- Strong Work Ethic
- Unity