



CITY OF LECLAIRE, IOWA

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MINUTES OF THE LECLAIRE COMMUNITY LIBRARY LIBRARY BOARD OF TRUSTEES REGULAR MEETING *Tuesday, June 8th, 2021*

"The Mission of the LeClaire Community Library is to enhance the intellectual, social, and cultural strength of our community."

AGENDA

CALL MEETING TO ORDER-

ROLL CALL

Present: Ray Ainslie, Mandy Harvey, Karen Nelson, Becky Pilger, Mike Souhrada,

CONSENT AGENDA

1. Preview agenda
2. Minutes from last regular meeting
3. Library Claims \$6,887.57

Mike first, Mandy second to accept consent agenda. Passed unanimously

LIBRARY DIRECTORS REPORT

1. Library Director's Report –
Busy today! Community room is open
Circulation may hit 40,000
Plaza story time brought in 4 families
Wednesday, June 9 is the first day of summer reading programming
Visiting Artists will be held outside - Art of Motion Dance Theatre residency, Wed. June 16 @ 6:30
2 applications for children's library, closes June 16

Masks: if fully vaccinated, don't have to wear a mask. Masks will be required if reading program is held inside due to limited social distancing.

Programming and Events

Children's Services: Live Storytime returns outside on the plaza, Fridays at 10:30. Grab & Go this month is Moon Sand. We are making up 100 bags with the help of volunteers. Monthly thematic indoor scavenger hunt in children's area. The Summer Reading Program (SRP) starts on June 7th. We will be having three large live events on the plaza this month in celebration.

Adult/and or All Ages Services: Homebound Library Service. We have SRP for adults too.

Friends of the Library

- May books sales: \$80.73
- The Friends had their first big book sale on May 20-22nd, where they made over \$700.
- I think we are having some real traction with new officer recruitment.

Facility

- The Community Room is now open for bookings by outside parties. We will follow the latest CDC mask guidelines.
- Melita and Ellen are updating the library's website. We meet with Chris Cournoyer, City Webmaster on June 10th to go over bigger/aesthetic issues.

Collection

- As per our new strategic plan, Haidee's purchasing bilingual and baby signing children's books. They are in the children's "New" section.

Staffing/News

- Circulation Clerk job is posted. That person is slated to start June 28th. Vanessa's last day is June 25th.
- We are applying for an American Rescue Plan Act (ARPA) Grant. Requesting funds to add JUV and YA titles to our Overdrive Advantage account.
- All the other Rivershare libraries are using the current CDC masking policy which allows people who are fully vaccinated to go mask-free. This includes library staff. I am recommending that we follow this policy too.

2. Library Statistics – questions

2020/2021 LeClaire Library Statistics													
Month	July	August	Septemb	October	Novembe	Decembe	January	February	March	April	May	June	FY totals
website visits	530	510	490	428	485	530	460	369	471	446	487		5206
wi-fi usage	416	403	545	518	521	495	482	448	452	560	416		5256
AWE sessions	n/a	n/a	n/a	n/a	n/a	8	87	112	178	66	148		601
computer users	221	213	220	257	191	127	111	107	127	100	128		1802
gamers	8	2	3	13	2	4	4	4	7	8	6		61
meetings	3	0	22	9	17	16	9	20	27	32	23		178
meeting attendance	3	0	38	11	18	19	13	42	83	106	46		379
adult programs	4	2	1	1	1	1	1	2	1	1	1		16
adult prog. attendan	29	74	18	29	15	22	17	75	22	15	8		324
YA programs	0	0	0	0	0	0	0	0	0	0	0		0
YA program attenda	0	0	0	0	0	0	0	0	0	0	0		0
JUV programs	8	17	14	11	9	12	7	11	10	4	8		111
JUV program attenda	28	489	281	283	171	158	125	258	140	149	158		2240
total program attend	57	563	299	312	186	180	142	333	162	164	166	0	2564
door count	2130	1869	1875	1918	1430	1486	1372	1200	1800	1697	1958		18735
new card holders	20	12	15	11	4	5	13	5	21	13	19		138
items added	139	187	172	204	178	163	178	162	185	142	233		1943
items deleted	0	328	166	220	39	227	41	169	449	253	213		2105
ILL received	811	856	901	773	640	653	599	506	632	501	404		7276
ILL sent	923	903	877	896	794	927	908	919	948	821	722		9638
ebooks	348	277	258	198	232	227	265	238	293	264	235		2835
adult circulation	1556	1345	1444	1361	1185	1377	1344	1076	1236	1106	1000		14030
JUV circulation	1873	1621	1688	1739	1401	1290	1089	1078	1291	1268	1507		15845
YA circulation	129	122	102	119	110	99	59	68	56	55	71		990
in-house circulation	n/a	n/a	n/a	36	39	65	74	15	78	116	167		590
total circulation	3906	3365	3492	3453	2967	3058	2831	2475	2954	2809	2980	0	34290
								*Door estimate		*AWE repairs			

UNFINISHED BUSINESS –

1. “No fines” discussion from Rivershare Consortium – anything additional from Rivershare consortium?
Melita reported to committee that LeClaire would support no fines with YA.
Next meeting of consortium will be July and will have a new president at that time.

NEW BUSINESS

1. Library's Grant application
Ellen applied for the American Rescue Plan Act Library grant
Enable public libraries to improve digital offerings
Spend money first, and then get reimbursed
Program ends September of 2022
Have \$5000 for digital material. Popular books are expensive
Don't have a large collection of graphic novels
Haidee put together a list of about \$3,700.
Will advertise the availability of the electronic novels
2. July will be annual meeting

PUBLIC COMMENT

ADJOURNMENT Ray made 1st, seconded by Mike to adjourn Meet adjourned at 7:30

TRUSTEES

Ray Ainslie (June 2024)
Karen Nelson (June 2022)
Meredith Viljoen (June 2026)

Mandy Harvey (June 2026)
Becky Pilger (June 2026)

Nick Johnson (June 2024)
Mike Souhrada (June 2022)
Amy Blair – Council Liaison

Title VI Notice to the Public

It is the policy of the City of Le Claire to assure full compliance with Title VI of the Civil Rights Act of 1964. Related statutes and regulations provide that no person shall on the basis of race, color, national origin, gender, age or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity conducted by the City. Any person who believes that they are being denied participation in a project, being denied benefits of a program, or otherwise being discriminated against because of race, color, national origin, gender, age, or disability, may contact the City Administrator for the City of LeClaire at (563)-289-6004.

Just a reminder: Bits & Pieces, the City newsletter, is available in “hard-copy” form at both the LeClaire Community Library and at City Hall. If you would like a copy of Bits & Pieces mailed to your residence, please contact City Hall and request your name be added to the mailing list.