

**PLANNING & ZONING COMMISSION  
MEETING MINUTES  
THURSDAY, OCTOBER 13, 2022**

The Planning and Zoning Commission Meeting was called to order by Chairperson Ken Motz at the City Hall Council Chambers, 325 Wisconsin Street at 7:01 p.m. on Thursday, October 13, 2022. Present: Commission Members Jodi Creswell, Michael Damico (Electronically), Kristin Early, Nathan Meier, Ken Motz, Brittany Taylor, City Administrator Dennis Bockenstedt and City Clerk Tracy Northcutt. Absent: Commission Member Jane Kellum

Public Hearings:

**PUBLIC STREET R.O.W. VACATION & DISPOSAL CONSIDERATION** – An application for a partial street right-of-way (R.O.W.) vacation and disposal consideration (pursuant to the authority granted in the LeClaire Municipal Code Chapter 137) has been submitted by the applicant, Tonia Kennedy, 607 Reynolds Street, LeClaire, Iowa 52753 and Milo Brown, 220 N. 6th Street, LeClaire, Iowa 52753 to vacate and dispose of the Reynolds Street R.O.W. adjacent to their properties (approximately .21 acres).

**Public Comment**

Tonia Kennedy, 607 Reynolds St., gave an overview of the application. Wendy Bloomingdale, 219 N. 7<sup>th</sup> St, expressed opposition to the vacation as she believes it would prevent access to the north side of their property. Jeff Munn, 621 Reynolds St, stated that he has historically maintained the road with gravel and repairs. He also indicated that removing public access would prevent access by larger vehicles such as trucks and trailers. Ms. Bloomingdale requested the street be improved and maintained by the City. Dennis Bockenstedt, City Administrator, explained that the City has no intentions to recommend improvements or maintenance be done on this right of way. Ken Motz, Chair, suggested the four affected property owners come to an agreement on the access and maintenance of the road and have the entire portion of Reynolds between 6<sup>th</sup> & 7<sup>th</sup> Streets be vacated.

Dennis Bockenstedt, City Administrator, stated that an application for vacating the right of way east of 7<sup>th</sup> Street should be submitted with an agreement between all four of the property owners that would detail access, maintenance and utility easements to be recorded at the time of vacation. Bockenstedt recommended that this item be tabled until the City was in receipt of those documents.

Motioned by Taylor, seconded by Creswell, to table the issue until a plan to vacate all of Reynolds St between 6<sup>th</sup> & 7<sup>th</sup> Streets has been submitted. Motion carried unanimously on roll call vote.

**Adjournment**

Moved by Creswell, seconded by Taylor, to adjourn at 7:30 p.m. Motion carried unanimously on roll call vote.

Minutes prepared by Tracy A. Northcutt, City Clerk.

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Ken Motz, Planning & Zoning Commission Chairperson

**Attest:**

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Dennis Bockenstedt, City Administrator