

**PLANNING & ZONING COMMISSION
MEETING MINUTES
THURSDAY, OCTOBER 27, 2022**

The Planning and Zoning Commission Meeting was called to order by Chairperson Ken Motz at the City Hall Council Chambers, 325 Wisconsin Street at 7:00 p.m. on Thursday, October 27, 2022. Present: Commission Members Jodi Creswell, Michael Damico, Kristin Early, Jane Kellum, Nathan Meier, Ken Motz, Brittany Taylor, City Administrator Dennis Bockenstedt and City Clerk Tracy Northcutt. Absent: None.

1. Proposed Review & Amendments to the City of LeClaire Zoning Ordinance

Dennis Bockenstedt, City Administrator, gave an overview of the process of making amendments to the City's Zoning Ordinance. Discussion ensued regarding the most practical method of going through the articles. Linda Kamp, Board of Adjustments Chair, indicated that the State requires BOA to create its own rules. Kamp stated that BOA would contribute as much as possible. Public Hearings will be held with written comments accepted in advance of the Planning & Zoning Public Hearings. Tracy Northcutt, City Clerk, clarified that the public would be allowed to submit both written and verbal comments to P&Z and then to the City Council when those Public Hearings would be held. It is believed that there would be at least three meetings held to get through the entire code.

2. Other – Assigning a Vice Chair to act in Chairperson's absence

Ken Motz, Chairperson, stated that he would be gone between January and March and believed having a person to act as Vice Chair is needed. Motioned by Meier, seconded by Creswell, to nominate Brittany Taylor as Vice Chair. Motion carried unanimously on roll call vote.

Adjournment

Moved by Taylor, seconded by Early, to adjourn at 7:46 p.m. Motion carried unanimously on roll call vote.

Minutes prepared by Tracy A. Northcutt, City Clerk.

Ken Motz, Planning & Zoning Commission Chairperson

Attest:

Dennis Bockenstedt, City Administrator