

# "BITS and PIECES"



FROM YOUR CITY HALL  
325 Wisconsin Street  
LeClaire, Iowa 52753-9525

**FEBRUARY 2019**

[www.leclaireiowa.gov](http://www.leclaireiowa.gov)

MAYOR

**Ray Allen** [12/31/19] 289-4242 Ext. 1111

**E-mail:** [rallen@leclaireiowa.gov](mailto:rallen@leclaireiowa.gov) Please feel free to call City Hall and leave a message for either myself or the particular council member that you wish to speak to. Your call will be returned as soon as possible.

COUNCIL MEMBERS

**Amy Blair** [12/31/21] 289-4242 Ext. 1151

**E-mail:** [ablair@leclaireiowa.gov](mailto:ablair@leclaireiowa.gov) Duties: Park and Rec Commission Liaison (includes Levee), Library Board of Trustee Liaison.

**Barry Long** [12/31/21] 289-4242 Ext. 1152

**E-mail:** [blong@leclaireiowa.gov](mailto:blong@leclaireiowa.gov) Duties: Liaison to the Tourism Board & Civic Groups & Downtown Businesses.

**Dennis Gerard** [12/31/19] 289-4242 Ext. 1153

**E-mail:** [dgerard@leclaireiowa.gov](mailto:dgerard@leclaireiowa.gov) Duties: Finance and Economic Development, Strategic Plans, I.T., and Chamber.

**Jason Wentland** [12/31/19] 289-4242 Ext. 1154

**E-mail:** [jwentland@leclaireiowa.gov](mailto:jwentland@leclaireiowa.gov) Duties: MAYOR PRO-TEM, Public Safety Liaison, and Pleasant Valley School Liaison.

**John Smith** [12/31/21] 289-4242 Ext. 1155

**E-mail:** [jsmith@leclaireiowa.gov](mailto:jsmith@leclaireiowa.gov) Duties: Planning & Zoning & Board of Adjustment Liaison, Ordinances and Policies; Utilities (Sewer and Garbage), Streets, and Public Works Liaison.



## NEW UTILITY BILL PAYMENT OPTIONS

We are excited to announce you can now pay your utility bill on-line. Go to our website [www.leclaireiowa.gov](http://www.leclaireiowa.gov) and click on the "Bill Pay" button. Pay by credit card or with e-check. We accept VISA, MasterCard, Discover and American Express. If paying with a credit card the fee is 2.50% of the payment amount or a minimum of \$1.95. The fee for an e-check is \$1.75. To register your account you will need a previous bill to refer to so you can enter your account number and the address. The address has to be entered exactly how it reads under the "Property Location" section of your bill. Once registered, you will also be able to see your past history and

consumption. We are also now accepting credit cards at City Hall. The same fee applies as stated previously.

## AUTOMATIC WITHDRAW & E-BILLING PROGRAM FOR UTILITY BILLING

Sign up for automatic withdraw of your utility bill and/or e-billing all on the same form. If you sign up for both you will receive \$10.00. The form can be found on the City Hall website ([leclaireiowa.gov](http://leclaireiowa.gov)) or can be picked up at City Hall. To find it on the website click on City Hall, then Document Center, then the City Hall folder and then Customer Authorization for Payment Form. If only participating in the e-bill program fill out the bottom section of the form and return by mail, to City Hall or by email ([bills@leclaireiowa.gov](mailto:bills@leclaireiowa.gov)). If participating in the automatic withdraw, fill out the form and return it by mail, to City Hall or by email ([bills@leclaireiowa.gov](mailto:bills@leclaireiowa.gov)) along with a voided check or voided savings deposit slip. There are many benefits gained by participating in these programs:

- » **Convenience** Saves you valuable time because you don't have to worry about writing a check each month or running to the post office at the last minute to ensure a payment is made on time.
- » **Safety Auto** Withdraw is extremely safe. Customers must authorize, in writing or electronically, all payments to their accounts.
- » **Reliability Auto** Withdraw guarantees your payment will be received on time, even if you are out of town or on vacation. This ensures your good credit rating will be maintained.
- » **Privacy Fewer** people are involved in processing your payment. As a result, confidentiality of account information increases.
- » **Cost Savings Auto** Withdraw allows you to eliminate postage costs, reduce check costs, and possibly eliminate late fees. Saves the City money on postage, paper, ink, wear and tear on our printers, processing of paper checks, etc., thereby keeping sewer and garbage charges down.
- » **Control** Auto Withdraw provides you with a record of payment on your bank statements in addition to a monthly bill. You will also have the ability to request a stop payment or cancel your Auto Withdraw request at any time.

We are very excited to offer this service to our residents and feel it makes it much more convenient for you to receive and pay your utility bill. We look forward to your participation. If you have any questions please email Jo at [jphares@leclaireiowa.gov](mailto:jphares@leclaireiowa.gov) or call her at 289-4242 Ext. 1101.

## LECLAIRE OFFICE OF TOURISM

**Fri., Feb. 1, 5-11pm: First Friday** in downtown LeClaire. **Sat., Feb. 9, 2-5pm: "Cocoa Crawl"** - Receive FREE chocolate samples including hot cocoa, chocolate tea, candy, and more from various shops, restaurants, and bars. **Sat., Feb. 16, 6:30pm: Trivia** at the Civic Center. Call 563-349-4403 for reservation. **Sun., Feb. 24, Noon-4pm: Celebrate Buffalo Bill's Birthday** at the Buffalo Bill Museum. **Find details on more LeClaire events at:** [www.visitleclaire.com/events.html](http://www.visitleclaire.com/events.html)  
**LECLAIRE INFORMATION CENTER VOLUNTEERS NEEDED:** Please share your knowledge and love of LeClaire with our visitors! Contact Cindy Bruhn at [info@visitleclaire.com](mailto:info@visitleclaire.com) or 563-650-7963 to volunteer.

## GARBAGE & RECYCLING PICKUP SCHEDULE

FEBRUARY 2019

Recycling and Garbage days for February (in yellow) are February 13<sup>th</sup> & 14<sup>th</sup> and February 27<sup>th</sup> & 28<sup>th</sup>. Garbage only days in February (in blue) are February 6<sup>th</sup> & 7<sup>th</sup> and February 20<sup>th</sup> & 21<sup>st</sup>.

FEBRUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Please put your totes at least three feet apart to allow the Republic drivers to maneuver their truck's mechanical arm to raise and lower your garbage totes. And please do not overfill the totes.

## LECLAIRE CIVIC CLUB NEWS

The Civic Club is hosting a Trivia Fundraiser for the Buffalo Bill Museum on February 16th. Call Debbie, 563-349-4403, or email [smith5grand@gmail.com](mailto:smith5grand@gmail.com) to book a table. Doors open at 6 PM to serve food with Trivia starting at 7PM. \$10 per person. Annual membership renewal is \$8. Please renew your membership for 2019 by sending payment to LeClaire Civic Club, PO Box 562, LeClaire, Iowa 52753. If you are interested in joining or learning more about the club, contact a member of the board or learn more at [www.leclairecivicclub.org](http://www.leclairecivicclub.org). The Civic Club continues to serve breakfast every Wednesday morning from 8AM to 9:30AM. This is another chance to learn about the club. Reserve the civic center for events. Rental cost is \$75 for 6

hours and \$125 for whole day. Call or email Debbie to reserve the center.

**STORM WATER MANAGEMENT INFORMATION & CONTACT HELP LINE!!**  
**(563)-289-4242 (Ext. 1502)**  
**"BE A PART OF THE SOLUTION ... BY PREVENTING WATER POLLUTION!"**



**PUBLIC WORKS DEPARTMENT "EMERGENCY CONTACT"**

We want to remind everyone that the city's PWD can be reached 24/7/365 by dialing **289-4242 and pressing 3 & 1500**. This will put you directly into the PWD emergency contact voice mail box where you can leave a message which will be automatically relayed to City personnel.

## LECLAIRE COMMUNITY LIBRARY

**Library Closing Dates:** The library will be closed on Monday, February 18, 2019 for Presidents' Day. **Plaza Makeover:** The library is hosting a focus group on the plaza (located between City Hall and the library) slated for an overhaul in 2019. We meet on Thursday, February 7<sup>th</sup> at 5:30 in our Community Room. Please come with your ideas and opinions! **Adult Services: Buon Appetito! Italian Cuisine with Vanessa:** Italian native, Vanessa Jasper, will teach us how to make Bordatino, a typical Tuscan soup made with corn, beans, and cabbage. No registration necessary, but class size is limited to 18. Adults only. Saturday, February 2<sup>nd</sup> at 11:00am. **Mostly True Tales with Spinsby & Wales:** Come to our (sporadic) ongoing series of LeClaire history talks hosted by local history keepers, Dick Wales and Marie Spinsby. The series focuses on 20<sup>th</sup> century LeClaire, and is treated as a community dialogue—so bring your memories, photographs, and any questions you might have about LeClaire's history! The topic is The Business District South of Jones Street and Canal Shore Drive on Wednesday, February 13<sup>th</sup> at 6:30pm, in the library. **How Pin-teresting! With Jenn Voss:** This DIY craft class for adults is offered at 6:30pm on the third Thursday of the month. In February we are making a Paper Clay Heart. Please bring a hairdryer to help speed along the drying process. Are you stuck with the kids? Bring them to the library. We will have crafts for them to do in our children's area while you are doing your own thing.

Thursday, February 21<sup>st</sup> at 6:30pm. **Drop-In Tech Help:** Bring in any device and we will give it a shot! Please arrive with passwords needed to access your device or accounts. Friday, February 22<sup>nd</sup> at 2pm. **Adult Book Club:** This month we'll be reading *The Book Thief*, by Markus Zusak. Books are available at the library's circulation counter free of cost AND are now available as an eBook through our RiverShare Digital Library Catalog. Wednesday, February 27<sup>th</sup> at 6:30pm. **Youth Services: Chinese New Year:** This holiday celebrates a fresh beginning and happiness for the New Year! We will be celebrating by creating various crafts and activities. Youth of any age welcome. Monday, February 4<sup>th</sup> at 4:00pm. **Crafternoon:** Paper Beads—You can make beads out of just about anything but one of the easiest things to make them out of is paper. With so many different patterns and colors of paper the possibilities are endless! Come in on Wednesday, February 6<sup>th</sup> at 3:00pm. **Tinker Lab:** Engineering Challenges!—Explore different rules of building with craft sticks and clothes pins. How many challenges can you complete? Any youth ages welcome to join in on Monday, February 11<sup>th</sup> at 4:00pm. **Junior Explorers:** Explore a new science theme through hands-on exploratory stations each month— February's theme is Colors! This program is best for children aged 3-7 but all are welcome Tuesday, February 19<sup>th</sup> at 6:30pm. **Mini Makers:** Sensory play encourages toddlers to explore and get to know the world around them. February's theme is Fizzy Water! This program is best for ages 10 months to 3 years but all are welcome Wednesday, February 20<sup>th</sup> at 10:30am. **Steve Couch's Robot Dance Party:** Steve Couch along with his robot friends will sing, make music, and make the whole family smile! There will also be robotic crafts and activities to keep your children busy! All ages welcome, Monday, February 25<sup>th</sup> at 6:30pm. **LEGO Club:** We have the LEGOs, you have the creativity! All of the library's LEGOs will be out for anyone with the desire to build and enjoy on Wednesday, February 27<sup>th</sup> at 4:00pm.

**WINTER-TIME WEATHER REMINDERS & ORDINANCE/PROCEDURES IN EFFECT**

As the winter months are on us, everyone is reminded of the several ordinances that became effective on November 1. These ordinances deal with such things as snowmobile use and routes, snow emergencies and snow-route parking restrictions, snow removal from sidewalks, etc. Some of the more important, notable ones are: shoveling of sidewalks is required; dumping snow from private property, driveways, and sidewalks onto the traveled public right-of-way is unlawful; snow route and alternative parking on city streets; and Cody Road snow clean-up procedures, etc. Also, don't forget that, if necessary, a winter emergency can be declared by the Mayor in the case of unusually bad conditions. If anyone has any questions about

these ordinances or regulations, please feel free to call the Police Department at any time at 289-4242. We also urge everyone to be extra careful driving during this time of year. Don't forget that it is the property owner's responsibility to keep the sidewalks cleared of any snow and ice and to keep the snow shoveled out from in front of the mail boxes on the street. In order to give the City crews a fair chance to "clean-up" the streets after a snowfall or ice storm, please do not call in complaints to City Hall until at least 24 hours after the storm has ended. If we missed an area or have failed to do the job within this time period then we would like to hear from you. Thank you for your patience and cooperation in these times!!!!

**BUDGET PREPARATION SCHEDULE**  
**FISCAL YEAR 2019-2020**

**JANUARY 28, 2019** – POTENTIAL Special Committee-of-the-Whole meeting to be used exclusively as a budget workshop session. (7:00 p.m.)

**FEBRUARY 4, 2019** - Regularly scheduled Council meeting. (7:00 p.m.)

**FEBRUARY 4, 2019** – Committee-of-the-Whole meeting (Immediately following Regular Meeting) used exclusively as a budget workshop session.

**FEBRUARY 9, 2019** – POTENTIAL Special Committee-of-the-Whole meeting to be used exclusively as a budget workshop session. (8:00 a.m. to noon - **SATURDAY**)

**FEBRUARY 11, 2019** – POTENTIAL Special Committee-of-the-Whole meeting to be used exclusively as a budget workshop session. (7:00 p.m.)

**FEBRUARY 14, 2019** – City Administrator submits F.Y. '18-'19 Budget Amendment (re-estimation) public hearing notice to Q.C. Times for publication on February 21, 2019 for hearing/adoption on March 4, 2019.

**FEBRUARY 16, 2019** – POTENTIAL Special Committee-of-the-Whole meeting to be used exclusively as a budget workshop session. (8:00 a.m. to noon - **SATURDAY**)

**FEBRUARY 18, 2019** - Regularly scheduled City Council meeting. (7:00 p.m.)

**FEBRUARY 18, 2019** – Committee-of-the-Whole meeting (Immediately following Regular Meeting) used exclusively as a budget workshop session.

**FEBRUARY 21, 2019** – City Administrator submits F.Y. '19-'20 budget adoption public hearing notice to Q.C. Times for publication on February 28, 2019 for hearing/adoption on March 11, 2019.

**FEBRUARY 23, 2019** – POTENTIAL Special Committee-of-the-Whole meeting to be used exclusively as a budget workshop session. (8:00 a.m. to noon - **SATURDAY**)

**MARCH 4, 2019** – F.Y. '18-'19 Budget Amendment (Re-estimation) P.H. & Regularly scheduled Council meeting. (7:00 p.m.)

**MARCH 4, 2019** – Committee-of-the-Whole meeting (Immediately following Regular Meeting) used exclusively as a budget workshop session.

**MARCH 9, 2019** – POTENTIAL Special Committee-of-the-Whole meeting to be used exclusively as a budget workshop session. (8:00 a.m. to noon - **SATURDAY**)

**MARCH 11, 2019** - City Council conducts official public hearing on finalized budget and considers adoption of formal budget resolution for certification. Committee-of-the-Whole meeting (if needed) to follow. (7:00 p.m.)

**MARCH 15, 2019** - City Administrator certifies formal budget to County Auditor by 5:00 p.m. on this date.

**MARCH 16, 2019 TO JULY 1, 2019** - City Administrator collects and organizes all budget preparation information to be processed and bound into official copies of the F.Y. '19 - '20 City Budget Packet.



**LECLAIRE FULLTIME PUBLIC WORKS TECHNICIAN**

The City of LeClaire, Iowa, is now accepting applications for a **FULL-TIME PUBLIC WORKS TECHNICIAN – GRADE III** position. Wage scale will be commensurate with experience and qualifications. Eligible for wage increases after six months if applicable. Performs a variety of semi-skilled and unskilled maintenance work and operates a variety of equipment in the construction, operation, repair, maintenance, and replacement of City sewer, street, storm drainage, parks, and other public facilities, systems, equipment, and structures. This position also performs a variety of routine clerical and semi-skilled utility work in the reading of utility meters and unskilled tasks in the custodial care and maintenance of various City buildings and grounds. Valid driver's license required. Post-offer, pre-employment physicals, including drug and alcohol testing, will be required. Excellent benefit package. Consideration preference will be given to qualified City residents. For more information, to acquire an application packet, or to request assistance in making reasonable accommodations to allow an individual to participate in the application and employment process, please feel free to stop in at or write to: LeClaire City Hall at 325 Wisconsin Street, LeClaire, Iowa 52753 or call (563)-289-4242. Applications will be accepted until position is filled. The City of LeClaire is an Equal Opportunity Employer.

**CITY HALL INFORMATION**

City Hall will be closed on Monday, February 18, 2019, in observance of President's Day. Bits & Pieces articles are due by Wednesday, February 13, 2019. They can be sent via email to [Bits@leclaireiowa.gov](mailto:Bits@leclaireiowa.gov), or by fax to (563) 289-6010, by U.S. mail, or hand delivered.



**LECLAIRE EMERGENCY**  
**POLICE 911/FIRE 911**  
**AMBULANCE 911**  
**POLICE NON-EMERGENCY REQUEST FOR SERVICE 388-3904**  
**POLICE NON-EMERGENCY ADMINISTRATIVE 289-4242**